

Raleigh Hub Local Board Minutes

30th November 2022

Meeting Part I Minutes							
Date & Time	30.11.22 @ 16.00		Location		At Otterton School		
Governors Present	Initials			Governor's present	Initials		
Mr P Halford	PH	Headteacher	PH	Anne Pelosi	AP	Teacher Gov	AP
Louise Jacques	LJ	Foundation Gov	LJ				
Claire Lister	CL	Parent Gov	CL				
Corinna Tigg	CT	Foundation Gov	CT				

Apologies	Initials	Reason for Absence (Category of Governor)	Absent without Apology	Initials	Category of Governor
Claire Appleby	CA	Personnel reasons			
Martin Jacques	MJ	Work commitments			
Christine Channon	CC	Personnel reasons			
In Attendance	Initials	Capacity	Minutes to		
F Mills	FM	Clerk	All Governors		

	The meeting opened in prayer
	Action or Decision
	<p>Introduction of Charlotte Roe Clerk to the Link Academy Board. Charlotte has been recruited as a Governance professional with the task of acting as a conduit between Govs & the board Trustees.</p> <p>Charlotte spoke about ETT a Training programme with a large directory of training for Governors and staff which can be accessed for personal development and holistically for the needs of the board. This Training was recommended to all Governors and everyone was tasked with exploring the menu due the next LB meeting.</p> <p>The invitation issued to the Review meeting on the 31st January @ Landscope House was discussed. The review can be attended on line or in person and all Governors are expected to attend. Notes taken from the previous review will be forwarded for information.</p>
1	Apologies as detailed above:
2	Pecuniary interests register: No pecuniary interests in items on the agenda were registered.
3	Minutes from last meeting: It was agreed that the minutes of the meeting held on the 18th October 22 were an accurate record & were signed accordingly.
4	School Visit 8th December @ 14.00 Safeguarding audit to be shared & PP actions discussed.
5	Attendance data. Not discussed at this meeting.
6	<p>Otterton Mockstead thought to be beneficial by the team.</p> <p>PHONICS FOR BOTH KEY STAGES: Early reading deepdive for KS1 & 2 literacy. Inspectors also spoke to children and listened to reading.</p> <p>Maths Observed in class 2/3 Also observed full lesson for 4/5/6 class. An online 'deep dive' with Catherine Tribble took place which was followed by the checking of evidence and the impact on the children.</p> <p>After lunch a 'deep dive' took place with KS2 on History. An interview with Mrs Alcock followed by checking in the classroom that evidence of plan in place. Children interacted with the inspectors and it was reported showed excellent articulation. A session took place on</p>

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	<p>'guided reading' and the inspectors met with teaching assistants and also checked on safeguarding knowledge & understanding.</p> <p>Results: Teachers & teaching assistants showed an excellent knowledge of children, everyone motivated by shared high expectations with good support which was in evidence to meet expectations. Recognised hard work of both children & teachers and comment on high levels of motivation.</p> <p>Ofsted Actions from last Inspection at Drakes were to improve relationship with parents, website up to date. All actions have been addressed and Governors.</p> <p>Data dashboard received</p>
7	<p>Safeguarding update: Level of need/ county lines. Safeguarding survey sent to all staff and Governors for completion on line.</p> <p>Safeguarding issue at Otterton has been resolved.</p> <p>Safeguarding audit for schools to be completed by PH & sent to Link by 3rd January.</p>
8	<p>Feedback from Governors Open evening sent to all Governors.</p>
9	<p>End of term Christmas events see attached.</p> <p>PTA Christmas carols evening in the Sir Walter Raleigh East Budleigh.</p>
10	<p>Close: Date of next meeting 30th January LB Review Landscope House or online.</p>
AOB	<p>Exit issue at Drakes. A discussion took place and the HT made a request for Gov to visit to school at 15.15 to see situation and report back to him. Change considered for January. Ongoing.</p>

The meeting closed at 4.50