

Raleigh Hub Local Board Minutes

18th July 2022

Meeting Part I Minutes							
Date & Time	18.7.22 @ 16.00		Location		At Otterton School		
Governors Present	Initials			Governors present	Initials		
Mr P Halford	PH	Headteacher		Anne Pelosi	AP	Teacher Gov	
Claire Lister	CL	Parent Gov.	Zoom				
Christine Channon	CC	Foundation Gov					

Apologies	Initials	Reason for Absence (Category of Governor)		Absent without Apology	Initials	Category of Governor
Claire Appleby	CA	Personnel reasons		Corinna Tigg	CT	Foundation
Nicole Cookson	NC	Conflicting appointments				
Louise Jacques	LJ	Personnel reasons				
Martin Jacques	MJ	Personnel reasons				
In Attendance	Initials	Capacity		Minutes to		
F Mills	FM	Clerk		All Governors		

	The meeting opened in prayer
	Action or Decision
1	Apologies as detailed above: Nicole Cookson has given notice of her resignation from the board. After discussion Rev'd Martin has agreed to be Vice Chair of the Local Board of Governors. In September a new Parent Governor will be sought for Drakes School.
2	Pecuniary interests register: No pecuniary interests in items on the agenda were registered. Attendance: The Diocese has requested that an undertaking is signed by all board members confirming that they will uphold the Christian distinctiveness of both schools within the Raleigh Federation.
3	Minutes from last meeting: It was agreed that the minutes of the meeting held on the 25th May 22 were an accurate record & were signed accordingly.
4	Head Teachers Report: A discussion took place regarding the placement of children in Y6 in local High schools. The Governors visit on ***** enabled Governors to challenge the HT on his predictions for attainment and progress against targets.
5	Structure 22/23 The current structure in both schools remains unchanged in terms of classes with 3 classes at Drakes & 2 at Otterton. Some personnel changes and recruitment necessary.
6	The HT confirmed that he is in receipt of SATs data which will be published in October. Due to the very small pupil numbers in Otterton data will be surpressed to avoid identification of those involved. The HT verbally shared results which were as expected.
7	Drakes phonic review. The Link academy has conducted a phonics review to check on the effectiveness of the Phonics Bug scheme. The teaching was reviewed, the children read for the reviewers. Early reading deep dive. KS2 TAs

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8	Feedback from Govs visits. LJ, MJ & CL – Observed phonics lessons in R & Y1 and Kathy Martin & Katie Howarth holding a phonics intervention group. The Governors commented on the passion of teachers. The phrase ‘Keep up not catch up’ was explained to the other Governors. Additional sessions are used to fill in learning gaps but momentum continues with ongoing scheme. Scrutinised improvement plan Attendance. Continues to be challenge with 2 families being of concern.School taking stronger measures to improve attendance.
9	New send recruitment. Support for children & parents. New recruit Vicky is experienced in the role.
10	Safeguarding no additional cases. Social worker already involved with one family where there are concerns.
11	E/o Term events. Details to parents via new letters.
12	Close. Thank you to Peter and to the teachers in both schools for support and hard work over the last year.

The meeting closed at 4.50