

# Link Academy

## Local Board meeting

### Raleigh Hub – Otterton & Drakes School.

Meeting Part I Minutes							
Date & Time	15/2/22 14.00		Location		At Otterton		
<b>Governors Present</b>	<b>Initials</b>			<b>Governors Present</b>	<b>Initials</b>		
Mr P Halford	PH	Headteacher		Anne Pelosi	AP	Teacher Governor	
Claire Lister	CL	Parent Gov.					
Corinna Tigg	CT	Foundation Governor	Chair				
Louise Jacques	LJ	Foundation Gov					

Apologies	Initials	Reason for Absence (Category of Governor)
Anthony Alexander	AA	Technology problems
Claire Appleby	CA	Teacher Governor in class
Christine Channon		Conflicting appointments
Nicole Cookson		Conflicting appointments
Martin Jacques		Conflicting appointments

Absent without Apology	Initials	Category of Governor

In Attendance	Initials	Capacity
F Mills	FM	Clerk

Minutes to
All Governors

	The meeting opened in prayer Action or Decision	Action Owner & deadline
1	Apologies as detailed above: Corinna Tigg joined the meeting on zoom,	
2	Pecuniary interests register: No pecuniary interests of items on the agenda were registered	
3	Minutes from last meeting: It was agreed that the minutes of the meeting held on the 7th December 21 were an accurate record & were signed accordingly.	
4	<b>Feedback from Trustee's day:</b> Talk by Tony Carter to be shared on slides in due course.	
5	<p><b>Head Teachers Report:</b></p> <p><b>Query re Ofsted attendance –</b> 6 years overdue for Drakes in January. Ofsted's current priorities are schools currently rated Outstanding &amp; Needs improvement and as Drakes doesn't fall into either category it is difficult to gauge when the next inspection will be. Otterton School has had a more recent inspection.</p> <p><b>Attendance figures query:</b> 89% Current national figure 89% which both schools are above. A common-sense approach to the need for isolation is in force.</p> <p><b>Projected numbers for September:</b> - Intake of 12 for Otterton which can be accommodated. 10 children currently in pre-school which bodes well for future intakes. 5 children for Drakes. 6 leavers for Otterton this year, 9 leavers E/B.</p> <p><b>IT update NTR.</b></p> <p><b>Phonics Bug.</b> New scheme with a familiar format combined in different ways but letters &amp; sounds remain the same. Good on- line resources. DfE recommended scheme.</p>	
6	<p><b>Visions &amp; Values.</b> Collective worship programme, including world views. Experiencing different cultures is important and a recent visit to the mosque in Exeter was enjoyed.</p>	

Local Board Minutes dated

Signed .....

Dated.....

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<b>7</b>	<p>Feedback from Governor SEN visit. Intervention work well received within the Academy and fed back to other heads.</p> <p>Issues are identified and dealt with quickly. Children that need additional support but don't qualify for help also benefit from bespoke intervention programmes.</p> <p>Writing is an area that needs to be addressed across the board, literacy working well.</p> <p>Interrogation of data key to planning improvements. Quality of writing takes longer to address and needs constant practice.</p> <p>Challenge of ensuring evidence is available for children for assessment is of key importance.</p> <p>Outcome measures to be identified and attainment data to be issued.</p> <p><b>Agree date &amp; format of next visit</b> Wednesday 16<sup>th</sup> March 1.30 @ Drakes, Teaching &amp; Learning, Data &amp; progress for Pupil Premium Children to be analysed..</p>	
<b>8</b>	<b>Ethos Group in each school. NTR. Agenda item for next meeting.</b>	
<b>9</b>	<p><b>Safeguarding update.</b> No concerns at present.</p> <p>SCR updated half yearly. Admin checked by HT.</p> <p>3 x behaviour incidents in one school which have been dealt with. HT explained that behaviour is a one off incident, bullying is a persistent problem.</p> <p>School chronology kept and updated for safeguarding records.</p> <p>Paper based system used in both schools. No plans to use electronic system due to small numbers</p>	
<b>10</b>	<p><b>Ofsted Update.</b></p> <p>KS2 phonics: consistent between 2 schools. Planned improvement is intervention based to ensure strong foundation moving forward. Books for older children continuing to use phonics series renewed to provide greater interest with appropriate challenge. It has been identified that KS2 children with phonics gaps may have other problems.</p> <p>Increasing use of specialised technology to support dyslexia also books with coloured pages.</p> <p>Meeting of HTs in trust to compare ideas and share best practice in diary.</p>	
<b>11</b>	<p>AOB – Nothing raised. Time of meetings to be considered with next meeting scheduled for. 17<sup>th</sup> May 2022</p> <p>CL will have attendance challenges on Tuesday &amp; Thursdays.</p> <p>SATs test administration invitation for Governors. Advise PH of availability on <b>9<sup>th</sup> May</b></p>	
<b>12</b>	Close. The meeting closed at 14.45	

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Signed .....

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