

Link Academy
Local Board meeting
Raleigh Hub – Otterton & Drakes School

Meeting Part I Minutes							
Date & Time	6/7/21 14.00		Location		meeting via Teams		
Governors Present	Initials			Governors Present	Initials		
Prof. Louise Jacques	LJ	Foundation Governor		Anthony Alexander	AKA	Foundation Governor	
Mr P Halford	PH	Headteacher					
Corinna Tigg	CT	Foundation Governor		Nicole Cookson	NC	Foundation Gov.	

Apologies	Initials	Reason for Absence (Category of Governor)
Robin Scott	RS	Conflicting commitments
Claire Appleby	CA	Conflicting commitments
Rev'd M Jacques	MJ	Conflicting commitments

Absent without Apology	Initials	Category of Governor
Christine Channon		

In Attendance	Initials	Capacity
F Mills	FM	Clerk

Minutes to
All Governors

Ref	The meeting opened in prayer Action or Decision	Action Owner & deadline
1	Apologies as detailed above:	
2	Pecuniary interests register: No pecuniary interests in items on the agenda were registered	
3	Minutes from last meeting: It was agreed that the minutes of the meeting held on the 18.5.21 were an accurate record & were signed accordingly.	
4	Feedback from ethos committee. Await feedback – Toilet twinning charity raised £1300. Drakes doing a sponsored walk on the last week of term.	
5	Head Teachers Report. Taken as Part 2 schools. Anticipated that OFSTED will visit Drakes within next year but may be a joint visit.	
6	ASIP. Trust as a whole suggest improvement priorities. Individual school priorities sit under those of the trust. Currently - Vocab/Maths but will be fleshed out by the next school visit. .	MJ to feedback
7	Agree date & format for next school governors meeting. Summer 2 Thursday 15 th July 9.30 – 10.30 @ Drakes 6 meetings to take place during school year with pre scheduled agenda.	Govs to review website
8	School Structure. Robin Scott leaving at end of term to take up a Head Role. No movement at Drakes numbers remaining steady. Otterton 42 pupils (16 children leaving). Reduction to 2 classes with Foundation class. Concern with parents at Otterton but PH is meeting with them individually. Role of SENCO needs to be filled but looking at how this will ask. Foundation to be 3 days initially.	Clerk to book
9	Safeguarding Level 2 training & safer recruitment on board. Peer on peer abuse – subject for monthly focus. Assumption that this will occur within a unit, school needs to be robust in its response. Challenge.	
10	Parent Gov update – NTR Welcome to NC. PH to approach people at Otterton & hopes that change of structure may encourage some parents to become involved.	
11	AOB – Nothing raised.	
12	Close	PH, CT & FM