

**LINK MAT**

COMMITTEE  
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**Totnes Hub LGB**

DATE;

**30 March 2023**

	Type	School	End of Term	13/10/2022	1/122/2022	9/02/2023	30/03/2023	6/07/2023	Date Resigned
Cat Radford	Co-opted	Landscope	28/09/24	P	P	P	P		
Kate Wilson	Staff	Diptford		S	P	S	L		
Janet Watts	Co-opted	Diptford	31/03/24	P	P	S	S		
Nanya Coles	Parent	Broadhempston	31/09/23	P	P	P	S		
Rebecca Sear	Co-opted	Broadhempston	31/09/23	P	P	P	P		
Vacant	Parent	Harbertonford							
Gemma Blair	Staff	Harbertonford		P	P	S	P		
Lucy Carrol	Parent	Diptford	11/12/23	P	S	S	S		
Grace Coles	Parent	Landscope	06/2024	P	S	P	S		
Vacant	Parent	Stoke Gabriel							
Vacant	Co-opted	Stoke Gabriel							
Alice Eeles	Staff	Stoke Gabriel	01/12/24	P	P		L		
Robin Tugwell	Foundation	Trust	01/03/25	S	A	A	A		
Vacant	Co-opted	Harbertonford							
Kizzy Kemp-Gee	Parent	Harbertonford	09/12/21						30/06/2022

Helen Camp	<b>Co-opted</b>	<b>Harbertonford</b>	<b>03/12/21</b>						
Sue Vaughton	<b>Parent</b>	<b>Stoke Gabriel</b>	<b>01/11/2024</b>						<b>19/04/2022</b>

**P** – Present  
**EA** – Absent

**S** – Sanctioned  
**L** – Late arrival

**In attendance:**

Chaired by	<b>Rebecca Sear</b>	Clerked by	<b>Pete Osborne</b>
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Agenda:

- Tot 48/2223 To record those who were present, accept apologies and sanction absences where appropriate
- Tot 49/2223 Declaration of interests
- Tot 50/2223 Division of Agenda
- Tot 51/2223 To agree the Minutes of the last meeting
- Tot 52/2223 To discuss any matters arising from the minutes and not on this agenda
- Tot 53/2223 Urgent business brought forward at the discretion of the Chair
- Tot 54/2223 Procedural
- Tot 55/2223 ASIP
- Tot 56/2223 Attendance
- Tot 57/2223 Strategic
- Tot 58/2223 Focussed Visits
- Tot 59/2223 Community and Church Links
- Tot 60/2223 Information from the Clerk
- Tot 61/2223 Matters for the next agenda
- Tot 62/2223 Date of next meeting

**ACTIONS TO BE TAKEN**

<b>ITEM</b>		<b>BY WHOM</b>	<b>BY WHEN</b>
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51/2223	Forward a copy of the Minutes to the Trust Clerk to be placed on the website	Clerk	asap
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	Item	Notes	Action
48/2223	To record those who were present, accept apologies and sanction absences where appropriate and welcome any visitors	<p>The meeting commenced at <b>1905</b></p> <p>Location: Teams online</p> <p>In attendance:</p> <p>Apologies: Lucy Carrol, Janet Watts, Nanya Coles and Grace Coles and sanctioned</p> <p>The quorum for this meeting is <b>3</b> governors for decisions.</p>	
49/2223	Declaration of interests	Governors are invited to declare any personal or prejudicial interests, including the nature and extent of such interests, they may have in any items to be considered at this meeting	<b>None</b>
50/2223	Division of Agenda	Consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information (Part 2 Matters)	<b>None</b>
51/2223	To agree the Minutes of the last meeting held 9 February 2023	<b>Agreed and signed.</b> A copy is to be forwarded to the Trust Clerk for the Trust website and a copy to be retained by the LB Clerk.	<b>Clerk</b>
52/2223	To discuss any matters arising from the minutes and not on this agenda		<b>None</b>

53/2223	Urgent business brought forward at the discretion of the Chair		<b>None</b>
54/2223	Procedural	<p>a. Safeguarding – There were no issues reported.</p> <p>b. Safeguarding – Focus was FGM and those present had seen it.</p>	
55/2223	ASIP	<p>a. Staff Governors short update on ASIP:</p> <p><b>Harbertonford</b> – Th relational behaviour approach had been worked on and was also seen in practice with at least two children. Oracy on maths has taken place across 2 key stages. There is a push on vocabulary. They are working on the library in the Summer Term. There is a planned forensic write in the Summer Term. Mental Health week was included for activities this term.</p> <p><b>Diptford</b> had a SIAMS inspection and the report is in the papers for the meeting and Kate provided an update on the report when she joined the meeting. This included the Governance critique in the report which raised questions about the lack of focus during focussed visits on SIAMs.</p> <p><b>Governors asked:</b></p> <ul style="list-style-type: none"> <li>• <b>Who should be discussing this within the school setting?</b></li> <li>• <b>What is the relationship between the Ethos group and Governance, is there one?</b></li> </ul> <p><b>Stoke Gabriel.</b>, Alice advised that the staff are now working well together. The oracy journey is well underway and staff turnover requires this to be updated regularly. There are good interventions being out in place and this is reflected in the data for the school. Behaviour in all respects is improving especially in respect for the school and themselves. The new rolling programmes are coming together.</p>	.

		b. Information on Ofsted. No further updates.	
56/2223	Attendance	<p>Attendance Targets and actual attendance to date and the reasons for the level of attendance:</p> <ul style="list-style-type: none"> <li>a. Broadhempston – 96.3%</li> <li>b. Diptford – No information</li> <li>c. Harbertonford - No information</li> <li>d. Landscope. No information</li> <li>e. Stoke Gabriel – No information</li> </ul>	
57/2223	Strategic	<p>a. Governance Review. The Review had said that a staff survey was to be carried out. The survey had a low response – 30% (91 out of 274). There has been a disappointing lack of information from the review. Several emails had been sent by the chair, plus the survey responses and no further outcomes of the consultation have been shared. It appears that morale, engagement, and attendance at Local Board Meetings is now very low.</p> <p><b>Alice Eeles joined the meeting at this point</b>  <b>Kate Wilson joined the meeting at this point</b></p> <p>The survey of governors had been distributed but there is no feedback yet from the Trust.</p> <p>b. To update Business Interest Forms. <b>Up to date</b></p>	
58/2223	Focused Visits	<ul style="list-style-type: none"> <li>a. Focused visits.</li> <li>a. Broadhempston –. A report is in the papers for the meeting and Rebecca provided a brief summary</li> </ul>	

		<p>b. Diptford -</p> <p>c. Harbertonford – Cat advised that she had considered actions that had arisen from the visit by Andy in the Autumn.</p> <p>d. Landscope.</p> <p>e. Stoke Gabriel –</p> <p>b. Highlight issues to feedback to Standards and Curriculum Committee.</p> <p>c. Preparation for next Focused Visits.</p>	
59/2223	Community and Church Links	<p>Feedback from Governors on Christian Ethos Monitoring or any issues for the Local Board’s attention from the school committee/ethos group meetings they have attended.</p> <p>a. Broadhempston. No information</p> <p>b. Diptford. SIAMS took place at the school and was referred to earlier in the meeting.</p> <p>c. Harbertonford – Attendance has been low. One of the group attended a Collective Worship.</p> <p>d. Landscope. No information</p> <p>e. Stoke Gabriel. No information</p>	
60/2223	Information provided by the Clerk	The attention of governors is drawn to the Spring Edition of Governance Today and the Summer Term Training programme. Governors are asked to let the clerk know of any training that they would like to attend.	
61/2223	Matters for the next agenda	<ul style="list-style-type: none"> <li>• Standing items as this agenda</li> <li>• Staff Governors update on ASIP.</li> <li>• Attendance</li> <li>• Strategic</li> <li>• Focussed Visits</li> </ul>	

62/2223	Date of next meeting	<b>Thursday 6 July 2023 at 1900</b>	

The meeting closed at **2025**

**Signed as a true record**

Signed <b>R Sear</b>	Date: <b>6 July 2023</b>
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